



## Consortium Student Information Form

Davenport University (DU) maintains ongoing (blanket) consortium agreement with several institutions. You can review the list at <https://www.davenport.edu/financial-aid/types/consortium>. If you are requesting a consortium agreement with a school that is not on the list, you must contact the DU Financial Aid Office. Davenport will contact the other institution to arrange the necessary consortium agreement.

### Step 1:

Student Name \_\_\_\_\_ DU ID# \_\_\_\_\_  
Host School \_\_\_\_\_ ID # at Host School \_\_\_\_\_  
Semester \_\_\_\_\_ Date \_\_\_\_\_ Student Signature \_\_\_\_\_

### Step 2: Davenport Academic sign-off

CRO Sign-Off for non-articulated programs: I certify that the student's classes at the Host Institution are directly transferrable into the degree or certificate program the student is pursuing at Davenport University.

CRO Staff Name \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_

### OR

Advisor sign-off for articulated programs: I certify that the student's classes at the Host Institution are directly transferrable into the articulated program \_\_\_\_\_, the student is pursuing at Davenport.

DU Advisor Name \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_

### Step 3: Student Information

- You (the student) are seeking a degree or certificate from Davenport University (DU) and plan to enroll at the Host Institution listed above.
- With this consortium agreement, Davenport will disburse financial aid based on your combined enrollment at both institutions.
- Davenport is responsible for determining eligibility and awards, disbursing aid, monitoring academic progress, keeping records, returning funds and federal enrollment reporting.
- After all Davenport charges are paid, Davenport will disburse any excess aid to you.
- You are responsible to set up payment arrangements at the host institution.
- **Your refund of excess financial aid through Davenport may not be available in time for payment that is due to the host institution.** Financial aid funds for credit hours from the Host Institution will not disburse until attendance is confirmed by the Host Institution.
- Students participating in a consortium agreement between DU as their home school and one of Davenport's partner schools as their host school are not permitted to receive Davenport University financial aid funds for courses taken at the host school. Davenport funds include but are not limited to athletic scholarships, academic scholarships, general Davenport scholarships, Foundation scholarships, tuition grants and tuition discounts. However, students are allowed to receive state and federal aid for courses taken at both the home school and host school.

By signing this form, you agree that Davenport and the Host Institution may share all records pertaining to your enrollment, including but not limited to enrollment, grades, charges and withdrawals from class(es). You also agree that you will be enrolled for at least six (6) credit hours for the semester at Davenport University.

*This form will need to be completed by the end of the first week of each semester. If you are attending only session 2 courses, the form will need to be completed by the end of the first week of that session.*

Return this completed form along with a copy of your Host Institution bill and class schedule to the Financial Aid Office at Davenport University.

Upload via: <https://my.davenport.edu/FADocUpload> Fax: 616-732-1141