



Parent Income Verification for Non-tax Filers

2021-2022

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Student Last Name Student First Name M.I. Date of Birth Student ID

I, _____ (parent) have not filed and am not required to file an income tax return for calendar year 2019.

Parent's/Step-Parent's sources of income for the calendar year 2019 were:

If you did not have an income, please indicate below with an amount of zero. Forms submitted without income information will not be accepted.

Table with 2 columns: Employer Name, Parent Amount

Please attach a copy of IRS Form W-2 for each source of employment income received for 2019

By signing this statement, I (we) certify that all the information reported on this document is complete and correct. Warning: If you purposely give false or misleading information on this document, you may be fined, be sentenced to jail, or both.

Student's Hand-Signature Date Phone Number
Parent's Hand-Signature (Dependent Students Only) Date Phone Number

A Verification of Non-filing Letter from the IRS must be submitted by any parent listed on a FAFSA who did not file 2019 taxes. To get this letter, simply complete the process to request a transcript via mail using the 4506-T or online at https://www.irs.gov/individuals/get-transcript using the Get a Transcript Online option. The Verification of Non-filing Letter cannot be accessed using the Get a Transcript by Mail option. You must use the Get a Transcript Online option or the 4506-T option.

If you are unable to obtain the Verification of non-filing letter, please submit a signed statement that includes the following information:

- I have attempted to obtain a verification of non-filing letter from the IRS and have been unable to obtain it.
I have not filed and will not file a 2019 federal tax return
I am not required to file a 2019 federal tax return

For additional information regarding this requirement, please contact the financial aid office.